

To all College Boat Club Captains and Secretary's

Easter term use of Ely Boathouse by Colleges

Following the highly successful boat race campaigns by our University Squads, we would like to invite you to include in your spring/summer programmes the opportunity to train at Ely using the new Cambridge University Boathouse as a base. This is as part of our mission to encourage top quality rowing throughout the University.



In order not to overburden the facility, the river and other users in this first year we plan to allow a maximum of three separate colleges to use the boathouse at any one time for their first eights (both women and men). I.e. a maximum of 6 eights – 3 women's and 3 men's may be training there on any one day. We propose to offer weeks (Monday to Sunday) to all colleges and ask, should you wish to book, that you send us an email with the name of your college, your crew (women's, men's or both) and the weeks during the Easter term in order of priority that you would like to book by 12 noon on Sunday the 22nd of April to info@cambridgerowingevents.com .

In order promote fairness we propose to provide one week for each college initially and will draw lots to determine the priority of allocations should we have more than 6 crews applying for a particular week. If there are any open weeks remaining at the end of the initial application period we will open these up to colleges that may want to book a second week.

You may be aware of certain rules requiring colleges to get permission from CUBC and CUWBC to row at Ely which were put in place many years ago for obvious reasons. We can confirm that the executives of both CUBC and CUWBC have confirmed agreement to allow colleges to row at Ely between the first and last days of the Easter term only and have asked CUBL (Cambridge University Boathouse Limited) to manage this on their behalf.

As we all know running a boathouse costs money. Ely is no different. Therefore, having looked at the costs of other venues we have decided to charge £5 per seat per day which equates to a flat £280 for each crew. For this you will have the following:

1. Rowing on the quiet, long stretches of the Great Ouse.
2. Parking for your trailer and minibus.
3. Use of the Ely Boathouse 1st floor changing rooms, crew room and kitchen area.
4. Launch use at £ 30 per day excluding fuel.
5. Saturday and Sunday outings are to be in the afternoon to allow our CU development squads to train in the morning.

Since this is the first time that we have offered this opportunity we ask that you work collaboratively with us so that we can develop the use of the site in a sustainable manner to the benefit of all parties including local Ely users. Please review the attached appendices carefully before booking.

Again, please send all requests for bookings to info@cambridgerowingevents.com indicating clearly your college, crew (women's, men's or both) and your first, second and third choice weeks (starting on Mondays). Payment will be required within 1 week of confirmation of your booking.

We hope that this is of interest and that we can work together to make best use of our excellent new facility.

Yours sincerely

Cambridge University Boathouse Limited.

For bookings contact Lizzie at

E: info@cambridgerowingevents.com

Tel: 01223 967 255

Web: <https://www.cambridgerowingevents.com/>



Appendices:

Simple rules for each college booking

1. Boats are to be stored on your own trailer at Ely.
2. Trailers and minibuses are to stay in the parking areas and are not to be driven on to the hard. Trailers may be stored by the launch bay.
3. In the boathouse, shoes are to be taken off at the bottom of the stairs. They shall not be worn upstairs.

4. Please do not leave kit in the changing rooms or on the floors anywhere in the facility. We will take no responsibility for lost kit. N.B. Our cleaners are instructed to put all kit in the lost kit locker in the drying room when they attend on site. At the end of each season any kit left behind will be auctioned and the proceeds given to charity.
5. The kitchen and crew room areas are to be left clean at the end of each day. If left in a mess such that extra cleaning costs are incurred, we will charge extra cleaning cost on to each college hiring the facility in that week.
6. Access to the University Boat bays is forbidden unless with a University Coach.
7. Launch users will require to be in possession of an RYA Level 2 Powerboat certificate and attend a briefing at an agreed time on Monday with one of our CU Coaches. As many of you no doubt know we need to be very careful on river usage and to minimise wash which disrupts other river users. This is why we require the use of catamaran launches. The briefing will provide further details. For further information on the RYA certificate or to hire a launch driver email us at info@cambridgerowingevents.com
8. Launch Hire and insurance – upon booking we will require confirmation that your club rowing boat insurance policy will, like ours, cover you for the hire of our launches, as well as your rowers, rowing activity, boats and other equipment.
9. Environment Agency Registration – We are on an EA waterway at Ely, which is not covered by your Cam registration, so your boats will require EA registration. Again, we will require confirmation that you have completed this upon booking. This is available through the Club Management section at the British rowing website and is the same registration / similar to when attending Henley RR or other upper Thames locations. Our launches are already registered so there is no need in that regard. Follow this link for details:
<https://www.britishrowing.org/knowledge/club-support/managing-your-club/ea-boat-registration/>
10. Launch fuel will be provided in full labelled fuel cans at the beginning of hire and the hirer will be responsible for leaving them full at the end of the hire. If fuel cans are left empty a charge for re-fuelling and admin time to complete this will be added to the colleges bill.

Treasurers Questions and payment

For those treasurers who would like to know how money will be used we can clarify as follows:

1. The Ely boathouse is owned by Cambridge University Boathouse Ltd (CUBL) with a clear mandate to run the venue for the benefit of CUBC, CUWBC and CULRC.
2. CUBL charges each of the University Rowing Clubs – CUBC, CUWBC and CULRC an agreed share of the Ely Boathouse running costs based upon usage.
3. CUBL's aim in 2018 is to generate enough money from the rental of the boathouse to clubs, and as a venue to corporates and private individuals to cover the costs of running the Ely Boathouse so that the burden upon our University Rowing Clubs is reduced.
4. Payments of £ 280 for each week are to be made in advance to CUBL with each confirmed booking in order to minimise the administrative burden of collection.
5. Each bookings will be for 7 days – Monday to Sunday inclusive. Part week bookings will be considered under special circumstances should weeks remain un-booked.